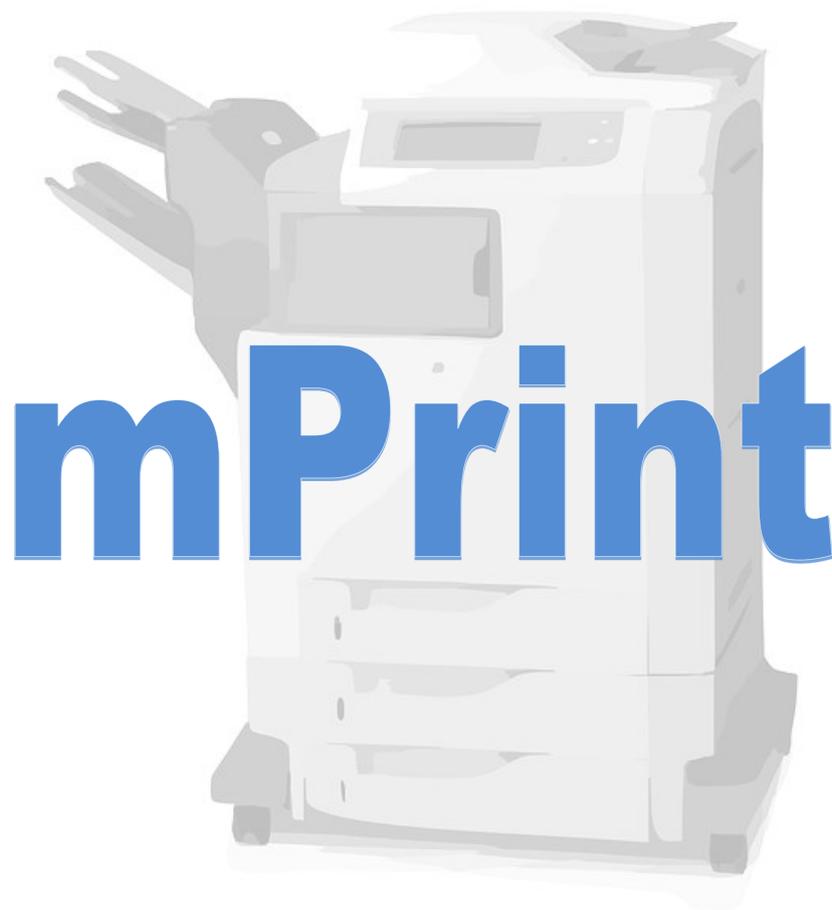


Print via mPrint

Mac OSX & Windows



Need IT help?

Ask a friendly Student IT Advisor

Try our help site: otago.ac.nz/studentIT

Chat to us on Facebook: facebook.com/uostudentit

Printing from Mac OSX

WARNING Please do not install mPrint at the moment to computers running Mac OS10.9.5 as it can cause severe problems to your computer. El Capitan is fine.

Contact the Service Desk if you have already done this and are experiencing problems.

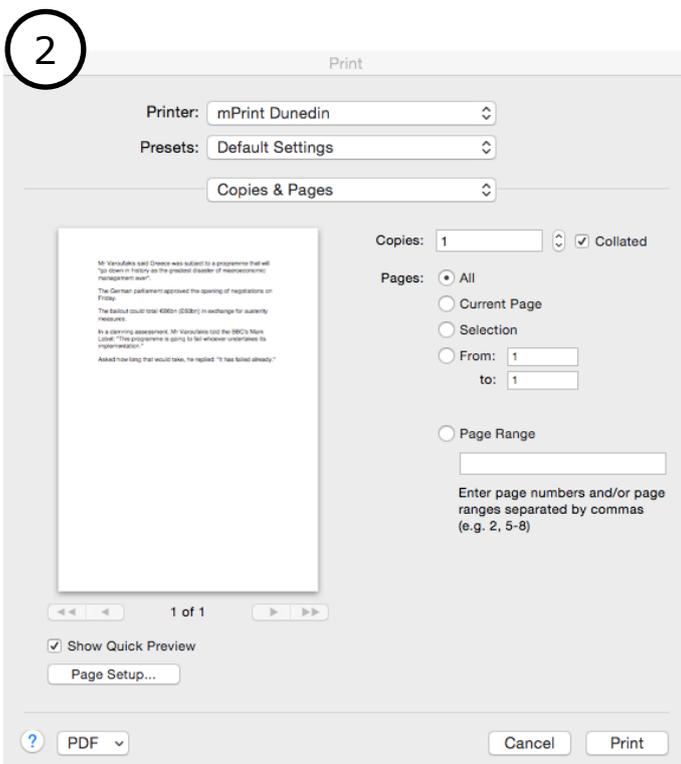
Installing mPrint

1. Visit otago.ac.nz/mprint and download the appropriate file
2. Follow the onscreen installation instructions
3. Restart the computer

Platform	Campus-Specific Driver
Windows	Dunedin - here Christchurch - here Wellington - here Driver un-installer (un-installs all drivers) - here
OSX	Warning, Mac Users. Please do not install mPrint at the moment to computers running Mac OS10.9.5 (Mavericks) as it can cause severe problems to your computer. El Capitan is fine. Contact the Service Desk if you have already done this and are experiencing problems. Dunedin - here Christchurch - here Wellington - here

How to print

1. Print as normal by going to **File > Print**
2. Ensure that mPrint Dunedin (or your campus specific location) is selected beside the printer button
3. Clicking on the print would take you to a new window, giving further options to make changes to the printing file



Printing from Windows

Installing mPrint

1. Visit otago.ac.nz/mprint and download the appropriate file
2. Follow the onscreen installation instructions

Platform	Campus-Specific Driver
Windows	Dunedin - here Christchurch - here Wellington - here Driver un-installer (un-installs all drivers) - here
OSX	Warning, Mac Users. Please do not install mPrint at the moment to computers running Mac OS10.9.5 (Mavericks) as it can cause severe problems to your computer. El Capitan is fine. Contact the Service Desk if you have already done this and are experiencing problems. Dunedin - here Christchurch - here Wellington - here

How to print

1. Print as normal by going to **File > Print**
2. Ensure that mPrint Dunedin (or your campus specific location) is selected beside the printer button
3. Clicking on the print would take you to a new window, where you would enter your university credentials

Print

 Copies:

Printer ⓘ

 mPrint-Dun
Ready Printer Properties

Settings

 Print All Pages
The whole thing

Pages:

 Print One Sided
Only print on one side of th...

 Collated
1,2,3 1,2,3 1,2,3

 Portrait Orientation

 A4
21 cm x 29,7 cm

 Normal Margins
Left: 2.54 cm Right: 2.54 cm

 1 Page Per Sheet

Page Setup



User name and password

PIN

User Name:

Password:

Keep me logged in on this device



Login

Frequently Asked Questions

What is the difference between mPrint and @Print?

These are the two ways to print directly from your laptop – mPrint and @Print. mPrint allows you to change settings on your computer and print the file directly by clicking on file and print.

When using @print you would have to email your file from your student email address to printmeblack@otago.ac.nz (to print black and white) and printmecolour@otago.ac.nz (to print colour). Please refer to a handout on @print which is also available on our website.

How much does it cost to print?

	Black and White	Colour
A4	10 cents	50 cents
A3	20 cents	\$1

Where can I top up my printing funds?

Kiosks to add funds to your printing account can be found in or outside the following libraries: Central, Science, Robertson and Medical.